



A PI/PPD should use this form to request an indirect cost rate that is lower than what is allowed by the sponsor. Any exception to the [Indirect Cost Recovery Policy](#) must be approved prior to routing a Proposal Internal Approval Form (PIAF).

Proposal Information			
PI/PPD First Last Name:	Department	School	Proposal ID
Proposal Title:	Proposed Start Date:	Proposed End Date:	
Sponsor:	Prime Recipient: (if LC will be a subrecipient on Sponsor's award)		
Sponsor Allowed Indirect Cost Basis: <input type="checkbox"/> MTDC Rate Agreement On campus <input type="checkbox"/> MTDC Rate Agreement Off campus <input type="checkbox"/> TDC <input type="checkbox"/> Non-standard	Using estimated costs from the proposal budget, provide the following:		
	Sponsor Allowed Rate:	Indirect Cost at Allowed Rate:	
	Requested Rate:	Indirect Cost at Requested Rate:	
Sponsor Cap on funds available (direct or indirect)? <input type="checkbox"/> Yes <input type="checkbox"/> No		Requested Waiver Amount:	
Describe:			

Required Attachments
<input type="checkbox"/> Brief Project Description <input type="checkbox"/> Proposal budget at the requested indirect cost rate <input type="checkbox"/> Comparative budget at the sponsor allowed rate within the budget limit (i.e., show what would be cut from direct costs at the full rate)

Justification

Reason for F&A Waiver Request
Explain why waiver is needed. If the waiver is being requested due to a limitation in funding available from the sponsor, describe why the activities in the statement of work and associated direct costs for the project cannot be modified to meet the funding limitation.

Institutional Impact
Describe why granting this waiver is in the best interest of Lewis & Clark College. Explain the relationship of the project to LC's mission; any programmatic imperatives of the project to the department, unit, or college; the impact of granting or denying the waiver; and the project's strategic benefit to the investigator's research program or LC program(s).

Approvals

CAS/GSEC/LAW Dean/CS VP Name	CAS/GSEC/LAW Dean/CS VP Signature	Date
CFO Name	CFO Signature	Date

Waiver Decision Notes

Waiver Approved:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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